



भारतीय प्रबंध संस्थान लखनऊ नोएडा परिसर
INDIAN INSTITUTE OF MANAGEMENT LUCKNOW NOIDA CAMPUS
B-1, Institutional Area, Sector -62, NOIDA -201307 (UP)

Advt. No. IIML/PERS/2024/002

13th February, 2024

ADVERTISEMENT FOR THE CONTRACTUAL POSITIONS

Indian Institute of Management Lucknow Noida Campus invites applications from interested and eligible candidates for following positions purely on contract basis initially for a period of one year, extendable upto further two years, subject to satisfactory performance of the incumbent and need of the Institute. Posting place will be at Indian Institute of Management Lucknow Noida Campus.

The details are as under:

S.N.	Name of Position & Emoluments	No. of Vacancy	Eligibility Criteria & Job Requirement
1.	Supervisor (Plumbing & Carpentry) Monthly Consolidated Emolument: Rs. 30,000 to 35,000/- (all inclusive) Age: Not exceeding 50 years	01	<u>QUALIFICATION & EXPERIENCE:</u> <ul style="list-style-type: none">• Intermediate/diploma holder• Minimum 10 years' experience in reputed organizations preferably IIM/IITs. <u>JOB REQUIREMENT:</u> <ul style="list-style-type: none">• Co-ordinating, supervising and scheduling the activities of plumbers and carpenters• Conducting basic quality checks of installed fixtures• Conducting testing and coordination with vendors• Proficient in enforcing safety measures, preventing wastage of material and getting tools and machines repaired or replaced as necessary to keep them in perfect working condition• Well-versed with maintaining prescribed records and preparing inspection report of all assignments• All civil work related, repair and maintenance• STP, Softening plant & Pump house supervision and maintenance• Attending day-to-day student/faculty/administration offices plumbing related complaints and supervision• RO plant monitoring and supervision, Campus residence and administrative block RO repair and maintenance• Estate department plumbing and carpentry related requisition indent and store inventory maintenance.

2.	<p>Supervisor (Electrical & Store)</p> <p>Monthly Consolidated Emolument: Rs. 30,000 to 35,000/- (all inclusive)</p> <p>Age: Not exceeding 50 years</p>	01	<p><u>QUALIFICATION & EXPERIENCE:</u></p> <ul style="list-style-type: none"> • Intermediate/diploma holder • Minimum 10 years' experience in reputed organizations preferably IIM/IITs. <p><u>JOB REQUIREMENT:</u></p> <ul style="list-style-type: none"> • Supervision of all electrical related complaints of the campus • Log book maintenance of DG set diesel consumption on daily basis; • Record maintenance of electrical consumption of campus and hostel AC consumption • Issuing of electrical material to AMC agency to resolve electrical complaints on daily basis • Store inventory arrangement, register record maintenance, billing and audit of store.
3.	<p>Lift & Telephone Operator</p> <p>Monthly Consolidated Emolument: Rs. 30,000 to 35,000/- (all inclusive)</p> <p>Age: Not exceeding 50 years</p>	01	<p><u>QUALIFICATION & EXPERIENCE:</u></p> <ul style="list-style-type: none"> • Intermediate/diploma holder • Minimum 10 years' experience in reputed organizations preferably IIM/IITs. <p><u>JOB REQUIREMENT:</u></p> <ul style="list-style-type: none"> • Well-versed with operating lift panel to move cage carrying men and material to desired floor • Knowledge of operating automatic lifts • Lift maintenance work, log book and complaint tracker maintenance • EPABX telephone server line repair and maintenance

GENERAL CONDITIONS:

1. The candidate selected for these positions will be engaged on contract basis initially for a period of one-year, extendable up to further two years subject to satisfactory performance of the incumbent & need of the Institute.
2. Mere fulfilling the eligibility criteria does not guarantee that the applicant will be shortlisted for the Selection Process/Interview. The Institute reserves the right to restrict the number of shortlisted candidates for further recruitment process to a reasonable number on the basis of higher qualification and/or experience.
3. **The date of selection process/interview will be communicated to the shortlisted candidates by email ONLY. The candidates are advised to check their emails regularly.**
4. The shortlisted candidates will be required to bring all original Certificates, Degrees and other documents pertaining to their educational qualification, professional qualification, work experience, age etc. for verification purpose at the time of selection process/interview along with **one set of photocopies of these documents**. Failure to do so may result in cancellation of their candidature.

5. Crucial date for determining the age limit shall be the closing date for the receipt of applications.
6. **Selection Process-** The process of selection may include Written Test/Interview or Skill Test. Candidates are required to mandatorily mention their email ID in the application form.
7. Age relaxation will be given to SC/ST/OBC/PWD/Women/Ex-Servicemen as per Government of India norms.
8. In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after issue of the appointment letter, the Institute reserves the right to modify, withdraw or cancel any communication made to the candidates (Applicants).
9. Candidates are advised to visit the website of IIM Lucknow (www.iiml.ac.in) regularly for any updates, amendments and corrigendum. It will be placed on the Institute website only.
10. The panel of selected waitlisted candidates will be valid for one year from the date of approval of Competent Authority and Institute can make appointments in future also by operating the panel within the validity period.
11. The above position is of purely contractual nature and thus candidate (s) will have no right to claim any regularization / absorption etc. in the Institute.
12. No TA/DA or any other incidental expenses will be reimbursed to attend the Written Test / Interview.
13. The Institute also reserves the right not to fill the position (s), if it desires so.
14. No interim correspondence will be entertained.
15. Canvassing in any form will be a disqualification.
16. Legal disputes if any will be restricted within the jurisdiction of NOIDA only.

HOW TO APPLY: - Interested and eligible candidates may submit their application form on or before 04th March 2024 (5:00 PM) through the google form link given as under:

LINK: <https://forms.gle/LvDmo1jphP7T88zL7>

No other mode of application will be entertained.

HEAD ADMINISTRATION
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